



SYSTON TOWN COUNCIL

ACTING BURIAL AUTHORITY, RULES & REGULATIONS

Syston & District Cemetery

1. Plans of the Cemetery showing the divisions into the sections, with the grave spaces numbered, and deposited at the Town Council Offices, where a copy of the bye-laws and a table of the fees and any other information may be obtained on application.
2. Each division in the Cemetery is divided into sections: -
A.B.C.D.E.F.G.H.I,J.....Z....Al...etc

In section A.B.C.D.E.F.G.H.I.J.....Z...Al...etc a person may purchase and have exclusive right of burial for 75 years.

A deed of grant will be provided in respect of each grave purchased.

3. A person who purchased the right of freehold in any section shall not convey, assign or transfer such right without the permission of the Burial Authority having been first obtained, but any person having purchased such right will be at liberty to inter a body on payment of the appropriate fee.
4. When the exclusive rights of a grave have not been purchased; i.e. interment in an ordinary grave selected by the Registrar, the undertaker shall be responsible for obtaining a signature from the next of kin recognising the fact that some other person will be interred in the same grave. The necessary form will be supplied by the Registrar and this signed form will be filed with the Notice of Interment.
5. No less than 48 hours' notice to be given for re-opening, and no less than 36 hours' notice to be given for interments.

6. Each grave in the Cemetery shall be eight feet by four feet, interments and caskets interred at the approval of the Burial Authority.
7. All earthen graves shall be dug, filled in and turfed over by the person appointed by the Burial Authority. No permanent mounds will be allowed.
8. Every person who, in the Cemetery buries a body in a grave space shall pay to the Burial Authority, as a charge for the use of the Cemetery, fees in accordance with the scale of fees set forth in the Table of Fees and Charges.
9. Every person, who in the Cemetery erects a grave stone is required to submit to the Burial Authority a drawing showing the form and materials of the grave stone along with a copy of the inscription intended to be cut, which must be approved prior to the erection or fixing. All such grave stones and memorials will only be allowed in the Cemetery subject to the approval of the Burial Authority, and must be marble, stone or slate except with the express consent of the Burial Authority. Every person who in the Cemetery erects a headstone will pay to the Burial Authority for the privilege of doing so, the fees in accordance with the scale set forth in the Table of Fees and Charges. Burial Authority to be informed of the date of fixing in advance.
10. The Burial Authority reserve the right to remove any Headstone not replaced on to the graves after a period of two years from the last interment.
11. No memorials, monuments or kerbs are permitted
12. The re-turfing of the graves is to be carried out only by the Burial Authority or his assistants. No ornaments, plants, bushes or decorations will be allowed without the approval of the Burial Authority, and all unsightly ornaments will be rejected. No article placed on the grave may be carried out of the Cemetery without permission.
13. No permanent planting on or around the grave will be allowed
14. Any vase placed on the grave should not exceed 18" in height 12" in width.
15. Every grave stone, and other materials will be conveyed into the Cemetery on suitable vehicles and any injury done to the grounds and walkways will be made good by the persons causing any damage.
16. All vases and grave stones, are to be kept in repair by the owners (except if a special agreement has been made with the Burial Authority) if not repaired, after due notice, they may be removed by order of the Burial Authority. If no owner,

or his or her representative can be found to give notice to, then such notice will be considered due notice and properly served if the same is attached and remains attached to any portion of the grave space on which such memorial is erected for a consecutive period of one month.

17. No erection of any kind to be allowed. No hewing or dressing of stone to be done within the Cemetery. Mats, canvas or boards to be used for the protection of the grass or turf, as the Registrar or his attendants may direct. All work when commenced, to be continued day by day until completed.
18. The Burial Authority will contract with the owner of the grave space or with the representative of any person interred in an ordinary grave space for the annual upkeep of such grave, or for the upkeep in perpetuity on the payment of the appropriate fee. The persons concerned must sign the requisite form of the office of the Town Council, giving the name and number of the grave space compartment.
19. In cases such particulars cannot be given and a search in the register is necessary a fee may be charged by the Registrar in line with the current fees. Instructions will also be received by the Registrar for re-turfing a grave on payment of the appropriate fee.
20. The Burial Authority do not undertake any responsibility for the repair and cleaning of the monuments. The amount of attention to be given in consideration of the fees mentioned in the Table of Fees must at all times be in absolute discretion of the Burial Authority.
21. Subject to the discretion of the Burial Authority, the cemetery will open to the public from 9.00am throughout the year and close in the months of November, December, January and February at 4.00pm. During the rest of the year close will be at 9.00pm or at sunset, whichever is earlier. The Burial Authority reserve the right to exclude the public from the Cemetery grounds on occasions as they deem necessary.
22. Children under 12 years of age will not be admitted except in the care of a responsible person; and all visitors will be expected to keep on the gravel roads and walks, and to refrain from touching the shrubs and flowers and to observe perfect decorum in all respects. Any person found conducting himself in a riotous or disorderly manner, will be expelled from the Cemetery, and the attendant has authority for this purpose.
23. Dogs must be kept on a lead. Dog excrement must be cleared up and removed by the person responsible for the dog

24. The Burial Authority request the public to refrain from smoking in the Cemetery.
25. Any person who shall wilfully destroy or injure any building, wall, fence, gate, post, railings or approach of, or belonging to, or connected with the Cemetery, or destroy or injure any tree, shrub or plant, or shall disfigure any wall, or put any bill or on any wall or paling, or wilfully destroy, injure, or deface any, inscription, grave stone, or palisade, or do any wilful damage, play at any game or sport, or discharge any firearms (except at a military funeral by special permission of the Burial Authority, or Registrar), in the Cemetery, or wilfully and unlawfully disturb and person assembled for the purpose of burying anybody, or commit a nuisance in the Cemetery, is liable to forfeit to the Burial Authority for every such offence a sum not exceeding £100.00, and in the case of continuing offence to a fine not exceeding £10 for each day during which the offence continues after the conviction therefore.

Local Authorities' Cemeteries Order 1977. Article 18 (1) and (2)

The Burial Authority reserve to themselves the right from time to time to make any alterations in the foregoing rules and fees.

SYSTON TOWN COUNCIL
Community Centre,
School Street,
Syston,
Leicester LE7 1HN

By Order of the Burial Authority