

MINUTES OF THE MEETING OF THE DEVELOPMENT AND GENERAL PURPOSES  
COMMITTEE HELD BY VIRTUAL MEETING - ZOOM  
ON 2 JUNE 2020

Page 243

**COUNCILLORS:**

Cllr S Gerrard – Chair  
Cllr S Brown  
Cllr P Knight  
Cllr J Lucas  
Cllr M McLoughlin  
Cllr K Pacey  
Cllr D Pepper

**IN ATTENDANCE:**

Ms C Voyce – Town Manager  
Ms U Southan – Deputy Town Manager  
Mrs K Liquorish – Senior Administrator  
Ms S Brown – Assistant to Town Manager  
Cllr L Gillard  
Cllr S Visavadia

**The Chairman informed attendees that this meeting was recorded for Council use only, to assist with the minute taking. Under the local authorities (Executive arrangements) (Meetings and access to information (England) regulations 2012), other people may film, record, tweet or blog from this meeting. The use of any images or sound recording was not under the Council's control.**

**667/19 TO RECEIVE APOLOGIES FOR ABSENCE**

There were no apologies received.

**668/19 TO ACCEPT DECLARATIONS OF INTEREST**

There were no declarations of interest.

**669/19 ANNOUNCEMENTS AND COMMUNICATIONS**

CBC had issued a TPO for trees at the rear of a house on Melton Road bordering Gloucester Avenue, a copy of the plans would be emailed to Councillors.

**670/19 REVIEW BUDGET FOR COMMITTEE 2020/21**

The temporary closing of the Community Centre as a result of COVID-19 would result in an expected loss of income across Committees totalling up to £34,500. All Committees would be undertaking a review of their budgets to agree upon savings where possible.

It was noted:

- The cancellation of hanging baskets had saved £2,500; structural testing of lamppost stress tests and had not been carried out before lockdown; funding

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Chairman

MINUTES OF THE MEETING OF THE DEVELOPMENT AND GENERAL PURPOSES  
COMMITTEE HELD BY VIRTUAL MEETING - ZOOM  
ON 2 JUNE 2020

Page 244

from shopkeepers partaking in the hanging basket scheme had not been confirmed, the water irrigation system could not currently be set.

- The Remembrance Parade may still take place in November, but it would be likely that the RBL would arrange the road closure, allowing a saving of £1,000.
- If the Christmas Event was cancelled in December, £5,000 would be saved. It was hoped, however, that the Christmas Event would be able to continue in some format. A decision would need to be made by July to realistically allow time to arrange the event.
- £2,210 had been saved due to the delayed start date of contracted maintenance of the Syston & District Cemetery and the four open spaces on the Millstone Lane Estate.

Councillors noted the (potential) savings. All agreed that the situation was flexible, the review of budgets would be ongoing; any surplus in September would be re-considered for the planned spending.

**671/19 PLANNING APPLICATIONS**

**P/20/0804/2** 44 Brookfield Street, Syston LE7 2AD. Single storey extension to side of existing dwelling and conversion of existing outbuilding to living accommodation.

**Resolved** not to comment on this application.

All in favour.

**P/20/0821/2** 7 Chestnut Close, Syston LE7 2PU. Erection of single storey front, side and rear extensions.

**Resolved** not to comment on this application.

All in favour.

**P/20/0721/2** 1169 Melton Road, Syston LE7 2JT. Hybrid Planning Application consisting of: Full planning application for extensions to existing supermarket together with the creation of additional car parking and associated landscaping to include demolition of industrial works at 33 Albert Street; and Outline planning application with all matters reserved for the erection of six residential dwellings.

**Resolved** not to comment on this application.

All in favour.

**672/19 ELECTRICITY SUB-STATION DROVERS ROAD**

Cllr P Knight requested Committee consider purchasing hedging shrubs or trees to hide the view of the electricity sub-station on approach to the Syston & District Cemetery. It was noted that David Wilson Homes had planted a row of trees already, there also appeared to be stumps remaining where some original trees had been removed.

Maps and photographs of the area were provided.

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Chairman

MINUTES OF THE MEETING OF THE DEVELOPMENT AND GENERAL PURPOSES  
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ON 2 JUNE 2020

Page 245

It was proposed by Cllr J Lucas and

**Resolved** to firstly establish the ownership of the area, and if planting was feasible, to investigate the cost of planting suitable shrubs.

1 Abstention.

The proposal was carried.

**673/19 SCHOOL GUIDELINES FOR SOCIAL DISTANCING ON ASSOCIATED ROUTE**

Cllr P Knight requested Committee consider offering advice to Syston primary schools to arrange for a one way walking system on pavements for arriving and leaving the school.

Councillors noted the ideas but agreed that this was a Highways responsibility.

**674/19 AGREE NOTES OF CHRISTMAS EVENT PANEL MEETING HELD ON 10 MARCH 2020**

It was noted that meeting had been held pre-lockdown, and that the agreed actions of the meeting would not be currently relevant.

It was proposed by Cllr J Lucas and

**Resolved** to accept the notes of the Christmas Event Panel meeting on 10 March 2020 as read.

All in favour.

**675/19 TO AGREE THE MONTHLY FINANCIAL REPORT**

Proposed by Cllr K Pacey and

**Resolved** to accept the Monthly Financial Report to 27 May 2020.

All in favour.

**676/19 CCTV REPORT APRIL 2020**

The CBC CCTV report was noted. Councillors commented that updates and communications received from the Police were very helpful and informative. The Town Manager would feedback Council appreciation to the Sergeant.

**677/19 SAFER PUBLIC SPACES**

The Government booklet 'Coronavirus (COVID-19): Safer Public Places – Urban Centres and Green Spaces had been circulated to Councillors. It was noted that in urban centres the responsibility would most likely be with the County and District authorities. Councillors noted that STC would be led by Government advice which would be communicated down from these authorities (green spaces would be considered by the Amenities Committee).

**678/19 ACTIONS FROM PREVIOUS MEETINGS**

The report was noted. An update was given:

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Chairman

MINUTES OF THE MEETING OF THE DEVELOPMENT AND GENERAL PURPOSES  
COMMITTEE HELD BY VIRTUAL MEETING - ZOOM  
ON 2 JUNE 2020

Page 246

- 111/19 Improvement bid – Syston Brook – nothing heard back from Environment Agency – it was possible that this was due to furlough.
- 341/19 – Love Clean Street app – it was hoped to have further information in July.

A dog bin that was consistently left un-emptied, on Barkby Road had been found to be still serviced by the housing developer in the area. STC officers would contact the Developer to request that it was emptied on a regular basis.

**679/19 DATE OF NEXT MEETING**

7 July 2020 at 7.30pm

The meeting closed at 8.25 pm.

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Chairman