

MINUTES OF THE MEETING OF THE DEVELOPMENT AND GENERAL PURPOSES
COMMITTEE HELD BY VIRTUAL MEETING - ZOOM
ON 7 JULY 2020

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COUNCILLORS:

Cllr S Gerrard – Chair
Cllr S Brown
Cllr P Knight
Cllr J Lucas
Cllr M McLoughlin
Cllr K Pacey
Cllr D Pepper
Cllr P Walden

IN ATTENDANCE:

Ms C Voyce – Town Manager
Ms U Southan – Deputy Town Manager
Mrs K Liquorish – Senior Administrator
Ms S Brown – Assistant to Town Manager
Borough Councillor - Simon Bradshaw
Two members of the public

The Chairman informed attendees that this meeting was recorded for Council use only, to assist with the minute taking. Under the local authorities (Executive arrangements) (Meetings and access to information (England) regulations 2012), other people may film, record, tweet or blog from this meeting. The use of any images or sound recording was not under the Council's control.

28/20 TO RECEIVE APOLOGIES FOR ABSENCE

There were no apologies received.

29/20 TO ACCEPT DECLARATIONS OF INTEREST

Cllr S Gerrard declared an interest as a Borough Councillor.
Cllr K Pacey declared a personal interest.

30/20 ANNOUNCEMENTS AND COMMUNICATIONS

There were no announcements.

31/20 APPOINTMENT OF CHAIRMAN OF COMMITTEE

Councillors had been invited to nominate a Councillor (with their consent) or self-nominate for the position of Chairman of the Development Committee
Nominations and self-nominations were to be received by the Town Manager no later than 5pm on Monday, 6 July 2020.
In line with Standing Orders, Councillors were invited to submit a video to promote their suitability for Chairman.

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Chairman

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The deadline for voting was 7pm on Tuesday, 7 July 2020; there was one nomination for Chairman.

Cllr S Gerrard had self-nominated and proposed as Chairman; she was declared Chairman of the Development Committee for one year. All in favour.

32/20 APPOINTMENT OF VICE-CHAIRMAN OF COMMITTEE

Councillors had been invited to nominate a Councillor (with their consent) or self-nominate for the position of Vice Chairman of the Development Committee. Nominations and self-nominations were to be received by the Town Manager no later than 5pm on Monday, 6 July 2020.

In line with Standing Orders, Councillors were invited to submit a video to promote their suitability for Chairman.

The deadline for voting was 7pm on Tuesday, 7 July 2020; there was one nomination for Vice Chairman.

Cllr M Carnall had self-nominated, proposed by Cllr Gerrard and was declared Vice Chairman of the Development Committee for one year. All in favour.

33/20 PROPOSAL OF THE APPROVAL OF THE MINUTES OF COMMITTEE MEETING HELD ON 2 JUNE 2020.

Proposed by Cllr S Gerrard and

Resolved to approve the Development & General Purposes Committee meeting held 2 June 2020.

All in favour.

Cllr S Gerrard would sign the minutes at a later date.

34/20 REVIEW TERMS OF REFERENCE FOR THIS COMMITTEE

The Terms of Reference had not changed from the previous year.

It was proposed by Cllr K Pacey and

Resolved that the Terms of Reference for the Development Committee were approved.

All were in favour.

35/20 PLANNING APPLICATIONS

P/20/0900/2 – Land to side and rear of 1042-1044 Melton Road, Syston, LE7 2NN
Erection of two dwellings to rear of existing dwelling.

No comment on this application.

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P/20/0721/2 – 1169 Melton Road, Syston, LE7 2PT. Hybrid Planning Application consisting of: Full planning application for extensions to existing supermarket together with the creation of additional car parking and associated landscaping to include demolition of industrial works at 22 Albert Street; and outline planning application with all matters reserved for the erection of six residential dwellings.

Two residents were invited to state their objections at the meeting regarding traffic flow, noise and pollution etc.

There had been a number of objections from residents and this application had now been passed for a hearing at the Charnwood Local Planning Committee in August.

It was proposed by Cllr J Lucas and
Resolved to support all the residents' objections.
All were in favour.

P/20/0890/2- 5 Cherry Drive, Syston, LE7 2PT. Two storey extension together with single storey front extension.
No comment on this application.

36/20 LCC HIGHWAYS PARISH AND COMMUNITY FUND

LCC Highways had allocated funding streams across the county to allow for the temporary practical interventions that Councils could implement during the Covid-19 pandemic restrictions.

- Committee could consider the introduction of temporary one-way systems (for example outside the local schools)
- The introduction of temporary cycle and walking lanes (as Leicester City Council had done)
- Queue marking indicators outside main entrances to shops, the community centre and on the road outside key buildings such as Tesco and Aldi
- Traffic speed reduction to enhance the safety of cyclists and pedestrians
- Cycle parking hubs
- Social distance signage

Syston had been allocated £10K to invest in this and applications to be submitted by 30 September 2020.

It was proposed by Cllr J Lucas and
Resolved to set up a Panel to discuss the options in more detail and to see if it was worth developing.
All were in favour.

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Chairman

Cllr P Knight asked for hard copies of any document as well as email.

Panel members: JL, PW, SB, SG and LG (not present at meeting).

The Panel would agree upon recommendations for consideration by Full Council in July.

37/20 CCTV PROVISION MELTON ROAD

The final stage of the connection of the CCTV camera on Melton Road by the Railway Station was ready to be actioned by ADT.

The cost for this to cover supply, installation and commission charge of £2,731.25. This was approved at Development July 2018 (£4,761.09); although some of this quote has already been actioned, hence the reduction in fee. Officers to determine the budget code.

There is a Police ANPR camera in this location.

It was proposed by Cllr K Pacey and

Resolved to go ahead with CCTV Provision on Melton Road with the final payment to ADT of £2,731.25.

All were in favour.

38/20 PUBLIC TOILETS RE-OPENING

There were increasing requests by the public to re-open the toilets on Melton Road, which had been temporarily closed due to the Covid-19 pandemic. Now that shops and cafes were opening, it was agreed that it was a reasonable expectation to have public toilets available. The Town Manager had discussed this with CBC and also with the STC Facilities Manager whom had recommended the following:

The contract cleaners could start their morning cleaning next week although once a day cleaning would now not be sufficient. An STC cleaner had agreed to carry out mid-day cleaning from Monday to Saturday. Additional signage encouraging social distancing and thorough hand washing, with a cleaning check list sign, visible to the public for reassurance to be in place.

It was proposed by Cllr S Gerrard and

Resolved to re-open the public toilets on Melton Road and the disabled-use toilet on Central Park from Monday, 13 July.

All were in favour.

39/20 STRUCTURAL TESTING OF LAMPPOSTS

Structural testing of the lampposts had been put on hold due to the Covid-19 lock-down. It was a legal requirement to structurally test any post that was to be used for hanging street decorations, where they would be over a public highway. Hanging baskets had not been displayed this year, but structural testing was still required for the Christmas lights. LCC required eight weeks' notice to apply for a licence to put the

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lights up and this would not be considered without a current certificate of structural testing. Only one company out of three had quoted (other companies having staff furloughed). Kiwa had quoted a total cost for 24 posts of £1,090 + VAT with potentially £500 contingency in case of any variations. The quote was valid until 30 September 2020.

It was proposed by Cllr J Lucas and

Resolved to accept the quotation from Kiwa for £1,090 + VAT with a potential contingency cost of £500.

All were in favour.

40/20 TO AGREE THE MONTHLY FINANCIAL REPORT

Proposed by Cllr K Pacey and

Resolved to accept the Monthly Financial Report to 1 July 2020.

All in favour.

41/20 PEST CONTROL SUMMARY JUNE 2020

The Committee noted the tabled report for June and July.

42/20 CCTV REPORT MAY AND JUNE 2020

The Committee noted the reports.

43/20 ACTIONS FROM PREVIOUS MEETINGS

The report was noted. An update was given:

- Environment Agency contact was currently furloughed.
- cost of the Love Clean Street App was £49.50 per month, £544.50 per year.

Action: Place on September Development agenda for further consideration.

- CV had been advised that ownership of the area in front of the electricity sub-station on Drovers Road was probably Western Power. Western did not normally allow for planting of trees or shrubs near its sub-stations due to the problems caused by root damage. **CV was asked to progress this with Western Power.**

DATE OF NEXT MEETING

1 September 2020 at 7.30pm

The meeting closed at 8.35 pm.

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Chairman