

COMMITTEE MEMBERS PRESENT:

Cllr T Barkley – Chair
Cllr S Brown
Cllr S Gerrard
Cllr S Hampson
Cllr J Lucas
Cllr M McLoughlin
Cllr K Pacey
Cllr D Pepper
Cllr L Towell
Cllr S Visavadia

IN ATTENDANCE:

Ms C Voyce – Town Manager
Ms U Southan – Deputy Town Manager
Mrs K Liquorish – Senior Administrator
Miss S Brown – Assistant to the Town Manager
Cllr P Walden

The Chairman informed attendees that this meeting was recorded for Council use only, to assist with the minute taking. Under the local authorities (Executive arrangements) (Meetings and access to information (England) regulations 2012), other people may film, record, tweet or blog from this meeting. The use of any images or sound recording was not under the Council's control.

61/20 APPOINTMENT OF CHAIRMAN OF COMMITTEE

There was one nomination for Chairman, Cllr T Barkley was nominated by Cllr K Pacey. Therefore, a ballot was not held.

Cllr T Barkley was declared Chairman of Resources Committee.

The acceptance of office would be signed by Cllr T Barkley after the meeting.

62/20 APPOINTMENT OF VICE CHAIRMAN OF COMMITTEE

There was one nomination for Vice Chairman, Cllr K Pacey was nominated by Cllr T Barkley. Therefore, a ballot was not held.

Cllr K Pacey was declared Vice Chairman of Resources Committee.

The acceptance of office would be signed by Cllr K Pacey after the meeting.

63/20 TO RECEIVE APOLOGIES FOR ABSENCE

There were no apologies for absence.

64/20 TO ACCEPT DECLARATIONS OF INTEREST

There were no declarations.

Chairman

65/20 ANNOUNCEMENTS AND COMMUNICATIONS

There were no announcements or communications.

**66/20 APPROVAL OF THE MINUTES OF THE COMMITTEE MEETING HELD ON
16 JUNE 2020**

Proposed by Cllr T Barkley and

Resolved to approve the Resources Committee minutes of 16 June 2020.

All in favour.

67/20/ QUARTERLY BANK RECONCILIATION

Councillors noted the quarterly bank reconciliation to 30 June 2020. £580,987.16 total bank accounts. Of this, £281,602.84 was reserved (Capital £221,708.17, Cemetery Reserve £51,267.72 and Election Reserves £8,626.95), £299,384.32 remained which was slightly less than the three months net expenditure required, however, budgets were under assessment in view of COVID-19.

Proposed by Cllr K Pacey and

Resolved to approve quarterly bank reconciliation to 30 June 2020.

All in favour.

68/20 QUOTATIONS TO UPDATE PHONE SYSTEM

The lease of the current telephone system was due to expire in December. Three quotations had been received for a more up to date VoIP system that allowed for Officers to pick up calls remotely. Councillors considered the quotations and information provided.

Proposed by Cllr T Barkley and

Resolved to accept the quotation from Berry Telecoms. A five-year contract totalling £9,946.20 (including home-working applications) equivalent to £156.17 per month inclusive of calls and line rental.

All in favour.

69/20 SYSTON & DISTRICT CEMETERY BUDGET UPDATE

An update was given by the Town Manager – the funds remaining were circa £43K, which would be invested for Phase Two of the Cemetery construction.

Proposed by Cllr L Towell and

Resolved to accept Syston & District Cemetery budget update.

All in favour.

70/20 ACCOUNTS (RECEIPTS AND PAYMENTS)

Receipts – 43-49 £2,330.89 (inc VAT)

Payments – 198-301 £38,787.69 (inc VAT)

Proposed by Cllr K Pacey and

Resolved to approve the accounts.

All in favour.

71/20 MONTHLY FINANCIAL REPORT

Councillors noted the financial report as at 16 July 2020.

Proposed by Cllr T Barkley and

Resolved to accept the monthly report.

All in favour.

72/20 UNBUDGETED EXPENDITURE DURING JULY

There had been no unbudgeted expenditure during July.

73/20 BUDGETED EXPENDITURE PROPOSALS FROM OTHER COMMITTEES

Development Committee

39/20 STRUCTURAL TESTING OF LAMPPOSTS

Structural testing of the lampposts had been put on hold due to the Covid-19 lock-down. It was a legal requirement to structurally test any post that was to be used for hanging street decorations, where they would be over a public highway. Hanging baskets had not been displayed this year, but structural testing was still required for the Christmas lights. LCC required eight weeks' notice to apply for a licence to put the lights up and this would not be considered without a current certificate of structural testing. Only one company out of three had quoted (other companies having staff furloughed). Kiwa had quoted a total cost for 24 posts of £1,090 + VAT with potentially £500 contingency in case of any variations. The quote was valid until 30 September 2020.

It was proposed by Cllr J Lucas and

Resolved to accept the quotation from Kiwa for £1,090 + VAT with a potential contingency cost of £500.

All were in favour.

Amenities Committee

56/20 SPRING BEDDING IDEVERDE QUOTATION

Ideverde had provided planting schemes for Spring 2021 and a quotation for Spring bedding plants to fit the plans. The plant supplier was Boverton Nurseries, Wales (supplier to CBC). The cost was higher than the previous year, but a larger number of plants and a wider variety were recommended to suit the schemes.

Optional extras were Tulips and Hyacinth at a cost of £383.45, aromatic shrubs at £99 and compost at £780.00.

There was budget remaining in the Floral Enhancement and General Parks budget. (hanging baskets had not been purchased for 2020); it was agreed that it was the duty of the Council to keep the town looking colourful and uplifting for the community. There was a time constraint due to the time needed by nurseries to fulfil orders.

It was proposed by Cllr J Lucas and

Resolved to order Spring bedding plants, as recommended by Ideverde, from Boverton Nurseries for a fixed maximum budget of £2,510; and for Ideverde to produce the best display for the budget allowed.

All in favour.

MINUTES OF THE RESOURCES COMMITTEE HELD BY VIRUTAL MEETING -
ZOOM
ON 21 JULY 2020

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57/20 RAILINGS AT WAR MEMORIAL – PAINT QUOTATION

Friends of Barkby Road Cemetery had potentially agreed to paint the railings around the War Memorial free of charge.

It was proposed by Cllr K Pacey and

Resolved that he would personally contribute up to £100 towards paint and materials.

Any extra monies would come from the Friends of Barkby Road budget.

All in favour.

74/20 ACTIONS FROM PREVIOUS MEETINGS

The committee noted the actions.

Update: 585/19 remaining health & safety recommended actions from the health & safety inspection had been passed to the Facilities Manager.

75/20 DATE OF NEXT MEETING

15 September 2020.

The meeting ended at 7.51 pm.

Chairman