

COMMITTEE MEMBERS PRESENT:

Cllr J Lucas – Chairman
Cllr S Brown
Cllr L Gillard
Cllr M McLoughlin
Cllr K Pacey
Cllr D Pepper
Cllr S Visavadia

IN ATTENDANCE:

Ms C Voyce - Town Manager
Ms U Southan – Deputy Town Manager
Miss Sophie Brown – Assistant to the Town Manager

The Chairman informed attendees that this meeting was recorded for Council use only, to assist with the minute taking. Under the local authorities (Executive arrangements) (Meetings and access to information (England) regulations 2012), other people may film, record, tweet or blog from this meeting. The use of any images or sound recording was not under the Council’s control.

44/20 APPOINTMENT OF CHAIRMAN OF COMMITTEE

Councillors had been invited to nominate a Councillor (with their consent) or self-nominate for the position of Chairman of the Amenities Committee.

Nominations and self-nominations were to be received by the Town Manager no later than 5pm 13 July.

In line with Standing Orders, Councillors were invited to submit a video to promote their suitability for Chairman.

The deadline for voting was 7pm 14 July; one nomination had been received for the role of Chairman.

Cllr J Lucas was declared Chairman of the Amenities Committee for one year.

45/20 APPOINTMENT OF VICE-CHAIRMAN OF COMMITTEE

Councillors had been invited to nominate a Councillor (with their consent) or self-nominate for the position of Vice Chairman of the Amenities Committee.

Nominations and self-nominations were to be received by the Town Manager no later than 5pm 13 July.

In line with Standing Orders, Councillors were invited to submit a video to promote their suitability for Vice Chairman.

The deadline for voting was 7pm 14 July; one nomination had been received for the role of Vice Chairman.

Cllr M Carnall was declared Vice Chairman of the Amenities Committee for one year.

Chairman

46/20 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr M Carnall and Cllr J Gurney

47/20 TO ACCEPT DECLARATIONS OF INTEREST

There were no declarations

48/20 ANNOUNCEMENTS AND COMMUNICATIONS

A request has been received to hold adult fitness classes on Memorial and Deville Park. Previous requests for outdoor sporting events had been declined, with Council agreement at the June meeting, to re-assess the situation in Spring 2021 (due to Covid-19).

It was agreed to maintain the decision made at the June Amenities meeting.

**49/20 PROPOSAL OF THE APPROVAL OF MINUTES OF COMMITTEE MEETING
9 JUNE 2020**

Proposed by Cllr J Lucas and

Resolved to approve the Amenities Committee meeting held on 9 June 2020

All in favour.

Cllr J Lucas would sign the minutes at a later date.

50/20 REVIEW TERMS OF REFERENCE FOR THIS COMMITTEE

The Terms of Reference remained as 2019/20.

It was proposed by Cllr K Pacey and

Resolved to approve the terms of reference

All in favour.

51/20 CEMETERY PANEL MINUTES OF MEETING 23 JUNE 2020

An update was given by Cllr D Pepper

- CCTV Broadband/Telephone connection was complete and CCTV cameras were being monitored at Charnwood Borough Council and could be viewed on STC office computers
- ten bags of horse manure (supplied FOC) had been dug into the rose bed (DP)
- the Columbarium was now installed and ready for use
- water butts were filling up with rain-water and were being used, watering cans had been supplied by STC
- councillors had been asked to visit the cemetery to decide whether a wooden fence was required to surround the stillage
- mourner restrictions at funerals had been updated and were on the agenda for discussion
- hedge saplings were being planted and STC Groundstaff had been asked to water them for at least two weeks to keep them alive. Cllr D Pepper would cover this at weekends
- hazardous waste cupboard is now in situ
- kitchen unit had been delivered and Facilities Manager would assemble it.

Chairman

- spring bedding quote was on the agenda. All plants including some perennials had been grown and planted by Cllr D Pepper

It was proposed by Cllr D Pepper and
Resolved to approve the minutes.
All were in favour

52/20 CHURCHYARD PANEL NOTES OF MEETING 9 JULY 2020

This was a catch -up meeting followed by an onsite meeting.
It was proposed by J Lucas and
Resolved to approve the notes of the meeting.
All in favour.

53/20 UPDATED REGULATION & GUIDANCE FOR BURIALS/INTERMENTS

The ICCM had updated their regulations and guidance.
As a qualified IOSH Officer, the Facilities Manager had produced detailed Health and Safety Risk Assessments for funeral attendance during Covid-19 pandemic at both cemeteries.

Barkby Road Cemetery:

Number of mourners in attendance to be **capped at 50** for outside service. This allowed for persons attending, to social distance at 2m. It also allowed capacity for other persons visiting to attend to other graves whilst allowing ease of movement around site.

System & District Cemetery:

Number of mourners in attendance to be **capped at 70** for outside service. This allowed persons attending to social distance at 2m. It also allowed capacity for other persons visiting to attend to other graves whilst allowing ease of movement around site.

Funeral Directors to act as the Nominated Lead at any funeral they were responsible for.

Nominated Lead to take contact details for ALL households in attendance. Name and contact number or email to track and trace if required. Contact forms to be supplied by STC.

To inform the Funeral Directors so that they could pass this information onto the mourners and this would be a condition that the funeral could go ahead.

A Council Official to be in attendance at an interment.

To open toilets at both Cemeteries; to be controlled with a one person in and out system and monitored by STC staff.

It was proposed by Cllr J Lucas and
Resolved to accept the updated regulations from ICCM and Risk Assessments for both cemeteries.
All were in favour.

54/20 FUNTOPIA REQUEST – ADDITIONAL DATE 2021

Funtopia had requested an additional event to be held on Central Park on Saturday 17 July 2020.

It was proposed by Cllr K Pacey and

Resolved to allow Funtopia to hold another event on Saturday 17 July 2020 dependant on Government Covid-19 Legislation at the time.

All in favour.

55/20 FOOTBALL PITCH ENQUIRY – MEMORIAL PARK

A football team from Thurmaston had enquired about hiring Pitch Three every Sunday morning (when football matches resumed). Pitch Three was already used by Syston Town Juniors FC, usually on Sunday afternoons and Saturdays.

It was proposed by Cllr M McLoughlin and

Resolved to reject the application from a Thurmaston football team but it may be possible once there are better facilities in place with a new Pavilion. Also to change all the locks to the Pavilion for health and safety reasons.

There were two abstentions.

The motion was carried.

56/20 SPRING BEDDING IDEVERDE QUOTATION

Ideverde had provided planting schemes for Spring 2021 and a quotation for Spring bedding plants to fit the plans. The plant supplier was Boverton Nurseries, Wales (supplier to CBC). The cost was higher than the previous year, but a larger number of plants and a wider variety were recommended to suit the schemes.

Optional extras were Tulips and Hyacinth at a cost of £383.45, aromatic shrubs at £99 and compost at £780.00.

There was budget remaining in the Floral Enhancement and General Parks budget. (hanging baskets had not been purchased for 2020); it was agreed that it was the duty of the Council to keep the town looking colourful and uplifting for the community. There was a time constraint due to the time needed by nurseries to fulfil orders.

It was proposed by Cllr J Lucas and

Resolved to order Spring bedding plants, as recommended by Ideverde, from Boverton Nurseries for a fixed maximum budget of £2,510; and for Ideverde to produce the best display for the budget allowed.

All in favour.

57/20 RAILINGS AT WAR MEMORIAL – PAINT QUOTATION

Friends of Barkby Road Cemetery had potentially agreed to paint the railings around the War Memorial free of charge.

It was proposed by Cllr K Pacey and

Resolved that he would personally contribute up to £100 towards paint and materials. Any extra monies would come from the Friends of Barkby Road budget.
All in favour.

58/20 TO AGREE MONTHLY FINANCIAL REPORT

It was proposed by Cllr K Pacey and

Resolved to accept the report.

All were in favour.

59/20 ACTIONS FROM PREVIOUS MEETINGS

Councillors noted the report and an update was given:

- location of the bench at the Churchyard had now been decided
- COSHH cupboard for the new Cemetery was now in situ
- two example plaques had been put in place in the Memorial Rose Garden at Syston & District Cemetery
- the worktop for Millstone Lodge had been delivered and was waiting to be assembled
- all buildings had hand sanitizers in place. A stand-alone sanitizer was in reception
- cheap laminated signs had been produced and are in situ on all parks
- JG met with a neighbourhood Link Rep to discuss purchasing a new gate on Archdale Street, however they wanted the gate to locked and unlocked every day. As this was not possible there was no requirement to budget for this item.

60/20 NEXT MEETING DATE

Date of next meeting: 8 September 2020 at 7.30pm

The Council would take a break in August.

The meeting ended at 8.40pm