

5 September 2019

Dear Councillor

You are summoned to attend a meeting of the **Amenities Committee** of Syston Town Council to be held on **Tuesday, 10 September 2019 at 7.30 pm** in the **Brookside Suite** of the Community Centre, School Street, Syston.

Members unable to attend or whom will be late in arriving please could you notify the office **prior to the meeting**. The agenda is set out below.

Catherine Voyce  
Town Manager

## **A G E N D A**

1. To receive apologies for Absence
2. To Accept Declaration of Interest
3. Announcements and Communications

### For Approval

4. Proposal of the approval of Minutes of Committee Meeting held on 9 July 2019
5. Minutes from Panel Meetings:
  - (a) Minutes of the Cemetery Panel Meeting held on 30 July 2019 **Item 5a**
  - (b) Minutes of Cemetery Panel Meeting held 31 July 2019 **Item 5b**
  - (c) Minutes of Tree Panel Meeting held 6 September 2019 **To follow**
- Syston & District Cemetery Proposed Expenditure
  - (d) Cemetery Plan **Item 5d**
  - (e) Grass Cutting and Maintenance **Item 5e**
  - (f) Locking and Unlocking Gates **Item 5f**
  - (g) Hedge cutting along Ridgemere Close Boundary **Item 5g**
  - (h) Columbarium **Item 5h**
  - (i) Ash Interment options **Item 5i**
  - (j) Kitchen at Millstone Lodge **Item 5j**
  - (k) Benches **Item 5k**
  - (l) Rotary Club Donation **Item 5l**
  - (m) Outreach Broadband installation delay **Verbal Report**
  - (n) Land Transfer Update **Verbal Report**
- (o) Actions following meeting at Millstone Lane Playground - 14 August 2019 **Item 5o**
6. Quotations and reasons for Skip Hire – Barkby Road Cemetery **Item 6**
7. Quotation and reasons for shrubs removal and re-turf at Winfield Park **Item 7**
8. St Peters Street Fence **Item 8**
9. Memorial Management Policy **Item 9**
10. Updated Memorial Application Form **Item 10**
11. Request to plant a memorial tree - Barkby Road Cemetery **Item 11**
12. To Agree the Monthly Financial Report **Item 12**

### For Discussion/Information

13. Plan of Six Areas of the Churchyard **Item 13**
14. Friends of Cemetery Action Plan **Item 14**
15. East Midlands in Bloom 2019 **Verbal Report**
16. Actions from Previous Meetings **Item 16**
17. Next Meeting Date: 8 October 2019