

11 June 2020

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Dear Councillor

You are requested to attend the meeting of the Resources Committee to be held in Virtual Meeting - Zoom on Tuesday 16 June 2020 at 7.30 pm for the following business.



Catherine Voyce
Town Manager

Join Zoom Meeting:

<https://us02web.zoom.us/j/86444665490?pwd=RUU0RGpGZlITY3JzY1ZW1JKOGJOUT09>

Meeting ID: 864 4466 5490

Password: 684285

Dial in:

0203 051 2874

0203 481 5240

0203 481 5237

0131 460 1196

A G E N D A

1. To receive apologies for Absence
2. To Accept Declaration of Interest
3. Announcements and Communications

For Approval

- | | |
|---|---------------|
| 4. Review of Budget for Committee 2020/2021 | Item 4 |
| 5. Capital Plan Review | Item 5 |
| 6. New Cemetery Budget Update | Item 6 |
| 7. Internal Audit Report & Action Plan | Item 7 |

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| 8. Review of Financial Regulations-Internal Audit Recommendation | Item 8 |
| 9. Review of Employee Handbook | Item 9 |
| 10. Hand Sanitiser Stations | Item 10 |
| 11. Donation Request for School Books -Roundhill & Wreake Academy's | Item 11 |
| 12. Weightwatchers Classes -request to restart in July | Item 12 |
| 13. Accounts (Receipts and Payments) | Item 13 |
| 14. Monthly Financial Report | Item 14 |
| 15. Unbudgeted Expenditure during April & May | Item 15 |

For Information

- | | |
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| 16. Actions from Previous meetings | Item 16 |
| 17. Date of next meeting: 21 July 2020 | |